

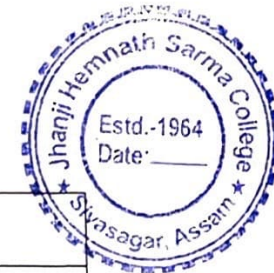


AAA Report of the Committee

Jhanji Hemnath Sarma College, Sivasagar, Assam, India [2020-21]

College Profile:

1.	Name of the College, Website, email and Ph. No.	Jhanji Hemnath Sarma College https://jhanjihnscollege.edu.in/ jhnscollege@gmail.com 9435703394
2.	Year of Establishment	1964
3.	Affiliating University	Dibrugarh University
4.	Last NAAC Grade with Cycle, Accredited Year & CGPA	2 nd Cycle, Grade B, 2.50 CGPA in the year 2015
5.	UGC Recognition (2F & 12 B) with dates	31/03/2006
6.	Courses/Program offered	UG [BA & B.Com], UG [DODL & KKHSOU], PG [DODL & KKHSOU]
7.	Online Admission Status	Yes
8.	Number of students during the year	486+50
9.	Number of Full Time Teachers	32
10.	Whether institutional data submitted to AISHE	Yes



1. Curricular Aspects:

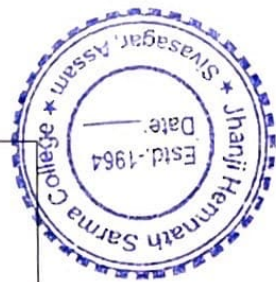
	Item	Remarks by Assessors	
1	Implementation of Annual Institutional Plan/College Calendar	The college has prepared the academic calendar on the basis of the academic calendar notified by the Dibrugarh University. As per discussion in the academic committee meeting of the college at the beginning of is academic session, the institutional plan of all academic and co- curricular activities, to be organised during the semester session, are proposed and decide to insert in the concerned academic calendar of the college.	
2	Whether the above plan circulated among students	The academic, co-curricular activities and programs are notified to the students in the notice board. Besides, the students are informed about the plan and programs in respect of course curriculum in the induction program organised at the beginning of semester session.	
3	College Activity Register session wise (e.g. 2019-20-21-22)	The activities and programs of the college are conducted in different ways. The records of general programs are kept by the college authority as well as the IQAC of the college. Different Cells and sub communities such as NCC, NSS, Women Cell, Research Cell, Publication cell etc. organise various activities and programmes from time to time. Separate proceedings and registers for the activities and programs conducted in different times are maintained by concerning cell and sub-committee.	
4	Add-on Courses (Department wise) completed during last academic year	Assamese Dept.= Six Months Certificate Course on Assamese DTP	
5	Feed-back from students/parents/alumni on curricular aspects/analysis	Prior to the Covid pandemic period, feedback on curriculum aspect was collected from the students and alumnus of last outgoing batches in each year. The collected feedbacks are analysed by the IQAC and follow up actions are taken in this regard.	



6	New UG & PG Courses introduced year wise	-	
7	Maintenance of Student Attendance Registers	YES	
8	Teachers participated in following activities related to curriculum development, Academic Council/BoS/ Court/Design and Development of Curriculum etc..	<p>Court Member= Dr. Manjit Gogoi, Principal</p> <p>BoS=Dr. Birinchi Kr. Borah, Dept. of Sociology.</p> <p>Mr. Rajib Sarmah, Dept. of Sanskrit</p> <p>Academic Council= Dr. Birinchi Kr. Borah, Dept. of Sociology</p> <p>Mr. Pranjal Pratim Borah, Dept. of English</p> <p>Under Graduate Board= Mr. Pranjal Pratim Borah, Dept of English</p>	

2. Teaching, Learning and Evaluations

Item		Remark(s) by assessor	
1	Are students' enrolment and profiles computerized and well documented?	Admission process of the students is computerised and entertained both in online and offline mode. A combination register is also maintained in hard form so as to abstract any required data and information.	
2	Number of International students & students from other states (If any)	NA	



3	Maintenance of Teaching Diaries & Lesson plan/Teaching Plans in prescribed format, course progress record/course completed records	Teaching diary is maintained by the teachers of each department. Lesson plan is designed by the teachers as per core structure of the syllabus. A particular unique procedure is not followed by the teachers as the contents of the syllabus of different subjects are structured differently.	
4	Tutorials- Assignments, students' seminar, students' project s etc.	Tutorial class is taken by the teachers to a limited extent. Assignments and student seminars are departmentally conducted for each semester class regularly in due course. Project works of the students are conducted under the supervision of concern teacher as per necessity of course curriculum.	
5	Conduct of Internal Exams - semesters, evaluation etc.	Yes, as per Academic Calendar Two Internal (sessional) examinations are conducted. Students Seminar/ Group Discussion/ Presentation are organised.	
6	Subject wise result analysis (percentage)	Assamese=86.9 English=100 Education=78 Economics=100 History=74.5 Political Science=53.84 Sanskrit=89 Sociology=90.9 Geography=60 Commerce= 100%	
7	Remedial/doubt clearing classes	Remedial classes are taken by the concerning teachers as per necessity for the slow learners and academically weak students.	
8	Updating teachers Profiles	Available with IQAC	
9	Students full time teachers ratio	15 :1	
10	Number of teachers with PhD and M Phil	PhD=11 M.Phil= 16	
11	Pass % of students in the last year final exam	93.44%	



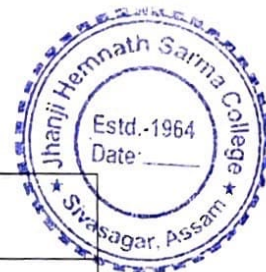
3. Research, Innovation and Extension:

Item		Remark(s) by assessors				
1	Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the session (INR in Lakhs)	NA				
2	Research Papers Published during last academic year (International= ? National=? State=? Book/text books published	Research Paper			Book/ Chapter in a Book	
		International	National	State	Text Book	Chapter
		1	23	5	7	6
3	Papers presented during last academic year (International/National Seminars)	NA				
4	Seminars/Workshop/Training Programme conducted during each academic year (International/National)	Seven Day National Workshop on National Education Policy, 2020 and Gandhian Education Philosophy, Date: 25 th February to 3 rd March, 2021 National Webinar on Mental Health Concern in Higher Education during Covid19 Pandemic, 1 st August, 2020				
5	Records of linkages/MoUs during each academic year	6 MOUs signed by the college available with IQAC				
6	Record of subject/Department related	Educational Tours have been organised by various departments of the college.				



	extension activities, year 2020-21	Three Days Online Workshop on Recitation, Speech and Debating was organised by Social Science Research Cell and Language Research Cell of the college.	
7	Awards and recognitions received for extension activities from government / government recognized bodies during the last five years	Recognized Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution , by Mahatma Gandhi National Council of Rural Education Department of Higher Education, Ministry of Education Government of India on 10/09/2020	
8	NSS activity/NCC Activity	<p><u>NSS Activity:</u></p> <ol style="list-style-type: none"> 1) Campus Cleaning Programme on 19th December, 2021 2) Republic Day Celebration on 26th January, 2021 3) Historical Monuments Preservation Programme on 30th January, 2021 4) Plantation Programme at Aranyam Khetra, Geleky on 3rd March, 2021 5) International Women's Day on 8th March, 2021 6) World Environment Day on 5th June, 2021 7) International Yoga Day on 21st June, 2021 <p><u>NCC Activity</u></p> <ol style="list-style-type: none"> 1) Annual Training Camp at College Campus on February, 2021 2) Republic Day Celebration at College Campus on 26th January, 2021 3) World Environment Day on 5th June, 2021 4) International Yoga Day on 21st June, 2021 5) Independence Day on 15th August, 2020 	
9	College has IIC	-	
10	Women's Cell activity	1) International Women's Day on 8 th March, 2021	

4. Infrastructure & Learning Resources



Item		Remark(s) by Assessor	
1	College Library/Circulation of Library Books among students. Status of library automation(E-lessons & e-resources/e-journals)	The library is automated with soul 2.0 software developed by INFLIBNET. In case of circulation, students regularly borrow and return books from the library. At present the process is ongoing to automate the library completely. For providing access to e-resources, the library subscribes to National Library and Information Services Infrastructure for scholarly content. (N-LIST)	
2	Availability of previous years question papers in Lib	Question papers of previous years are available in the library	
3	Keeping daily Record of Library's visitors (students/teachers)	Daily record of library visitors (students and teachers) is regularly maintained.	
4	Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc	Classroom= 26 ICT enabled= 5	
6	Availability of WI-FI & Internet within the campus. Bandwidth of internet connection in the Institution	YES in the administrative block of the college	
7	Students' Canteen/recreational/sports amenities	Canteen= 1 Sports facilities are available in the college both indoor and outdoor.	
8	Computer/Language labs (No. of labs & working systems)	Computer Lab= 2	



9	Special facilities for Persons with Disability (PwD)	Ramp is available along with one wheel chair and Heard apparatus for hearing impaired person.	
10	Girls Common room facilities	Yes	
11	Hostels	For Girls, 2 hostels are available	
12	Sport facilities etc./Gym etc	Gym with weight lifting kit is available	

5. Students Support and Progression

Item		Remarks by Assessors	
1	Role of Students' Union/Sports events conducted during the session	The college has an active Union Body, which takes part in different activities of the college leading the student community from the front that is College Week, participation in NCC & NSS activities.	
2	Students' engagements and significant achievements in games & Sports		
3	Capacity building and skills enhancement initiatives taken by the College	Following activities have been conducted by the college for capacity building and skills enhancement of the students: 1) Career Counselling Activities 2) Students Seminar 3) Quiz Competition 4) Workshop on Speech, Recitation and Debating	
4	Career guidance Cell activities	Career guidance cell has been organising different activities for the students from time to time.	



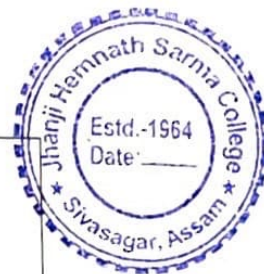
5	Record of contributions by Alumni Association	The Alumni Association of the college has been participating actively in different agendas of the college. Two books have been published by Association in the Alumni meet of the college.	
6	College has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases record/Grievance Redressal Cell	Grievance and Redressal Cell of the college redresses the students' grievances and maintain a healthy academic environment in the college campus.	
7	Record of Anti-ragging cell	Yes	
8	Drinking water facility	Yes	
9	Healthcare facility	Yes	
10	Records of students progressing to higher education	Yes 19 Students	
11	Records of Students benefited by scholarships and freeships provided by the Government	Yes. The Students have been benefited by following scholarship schemes:- 1) OBC/ MOBC, 2) Ishan Uday, 3) Jindal Trust Foundation and 4) MLA Scholarship	

6. Governance, Leadership and Management:

Item	Remarks by Assessors	
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1	To realise the Institutional vision and Mission by the administration	Stakeholders of the college always cordially try to achieve and cooperate in order to achieve the goals and objectives connected with the Mission and Vision of the College.	
2	Distribution of works among the academic/administrative staffs	As per recommendation of the Governing Body, the college authority decentralises works among the academic and administrative staff through the formation of different committees.	
3	Faculty Development Program initiatives	The college has organised a Seven Day National Workshop on National Education Policy, 2020 on 25 th February to 3 rd March, 2021	
4	Staff Welfare Initiatives	The college has a Co-operative Society for both Teaching and Non-Teaching Staff for financial assistance.	
5	Financial management and Audit of finances	Financial management and Audit of finances have been done as per Government and CA guidelines.	
6	Resource Mobilization	The college mobilise financial resources through cultivation of Agar, Tea and rent from college canteen.	
7	Quality assurance initiatives of the College/Functioning of IQAC/Committees in (Minutes of the meetings)/participation in NIRF etc.	The IQAC monitors all the parameters related to the college management i.e. academic and administrative affairs.	
8	Implementation of e-governance in areas of operation	Payment through PFMS to Vendors. Monthly Salary to Staff through Fin Assam.	
9	Professional development /administrative training programs organized by the	Yes 1 International, 4 National Seminar 3 National Level Workshop	



	institution for teaching and non teaching staff during the last five years		
10	Number of Teachers undergoing FDP (Online/offline)	17 (Online Mode)	
11	IQAC	IQAC of the college, established in 31 st March, 2004, extending its hardcore effort to enhance the quality of the institution. Various Academic and administrative activities are initiated by the IQAC and efforts extending to grow and develop academic atmosphere for the learned students.	

7. Institutional Values and Best Practices:



	Item	Remarks by Assessors	
1	Measures taken for gender equity in the college	Women Cell and Sexual Harassment Redressal Cell have been set up and functioning effectively for maintaining gender equity in the campus. These aforesaid cells organise awareness camps, special talks from time to time.	
2	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	<ol style="list-style-type: none"> 1) Monitors 30 nos of school surrounding the college with the assistance of faculty members. 2) Organises health awareness programme in the nearby villages. 3) Distributed N95 Mask, Food grains and essential items during Covid19 pandemic. 4) Conservation of Bio-diversity through plantation at Geleky Reserve Forest. 5) Provide the services of library to rural villagers through Mobile Library Facility of the college. 	



3	Best/innovative practices undertaken by the institution	<ol style="list-style-type: none"> 1. Preparation of Lesson Plan among Faculty Members 2. Promotion of Gender Equity in the college 3. Mobile Library facility to Rural Villagers 	
4	Management of the following types of degradable and non-degradable waste: Solid waste management Liquid waste management Biomedical waste management E-waste management	<p>Solid Waste Management has been done by physical methods.</p> <p>Liquid waste has been deposited in the safety tank.</p> <p>E-waste is managed by repairing and disposing off.</p>	
5	Water conservation facilities available in the Institution	Water conservation has been done through rain water harvesting	
6	Green campus initiatives Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives: • Green audit • Energy audit • Environment audit	<p>Installation of Solar Panel and Solar Lights.</p> <p>Environment Audit has been done.</p> <p>Plantation of Tea and Agar in the campus.</p>	
7	The Institution has a prescribed code of conduct for students, teachers, administrators and other staffs	The college follows the Code of Conduct of UGC, State Government, Affiliating University i.e. Dibrugarh University and college itself.	
8	Institutional Distinctiveness	<ul style="list-style-type: none"> • Regular Camps of NCC and NSS • Sanskrit as a Subject for learners and Scholars 	



		<ul style="list-style-type: none"> • UGC Approved Gandhi and Sankardeva Study Centre • Felicitation of renown personalities 	
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1.	<p></p> <p>Dr. Sarat Barkataki Principal, Nowgong College Autonomous Nagaon Assam 782001 Member of NAAC Monitoring Committee, Govt. of Assam & Member of NAAC Peer Team Member, Academic & Administrative Audit Committee</p>
2	<p></p> <p>Prof. Jogen Ch Kalita Prof & Head of the Dept of Zoology, Gauhati University & Member of NAAC Monitoring Committee, Govt. of Assam Member, Academic & Administrative Audit Committee</p>

Recommendations: (by the committee members)

- The college may introduce certificate courses.
- Students should be trained on Agar Plantation and should make aware about the demand in international Business.
- ICT enabled technology should be used to make more effective the teaching-learning process.
- The Departments should make much progress in the area of Research.
- Lesson Plan should be properly maintained by the teacher.



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